# Managers’ Weekly Report & QA Metrics

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| Work Beginning: 05/05/2014 | Work Summary | Made a brand new GraphicsHandler based on the format of handler that we have been applying. Have integrated it into eCook. It works fine with the playlist with minor changes. |
| Issues | Have yet to done DTP and update Jira for iteration 5. Need to update DTP. |
| Work Beginning: 12/05/2014 | Work Plan | Do DTP and update Jira. Update DTP with current features we have. |
| Issues | Might not have enough time as exams are close. |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Defects opened | Number of new defects opened per week tracked | No |
| Defects closed | Number of defects closed per week tracked | No |
| Work items completed | Number of work items completed per week | Yes – view on Jira |
| Ratio of estimated time to actual time taken per task | Track these values weekly | No - N.A |
| Integration test results | Report/log results of integration testing | No – N.A |
| Repeated fails | Log repeated fails and review daily | Yes – VideoHandler can’t stop media. |
| Thorough testing | Check to see whether units have been tested according to the “Test Strategy” documentation | Yes – N.A |